Business Tourism Award

Eligibility criteria:

- Any business that offers a high quality experience to the business visitor and/or generates tourism through staging high quality business events (meetings, incentives, conferences, exhibitions).
- Must be open for business at some point between Monday 17th October 2016 to Friday 24th February 2017, so the judges can visit/make a booking. If you are closed for any part of this period, please ensure this is highlighted on your application form. Even if your business is closed for this entire period, if you are able to receive a visit from a judge you may still be able to enter.
- If you have any questions, please email VE Awards@visitengland.org

The judging will be based on this entry form, your website (viewed on desktop, mobile and tablet), and any other online presence that you might have, including social media. The judges will also look at your online customer reviews. If entering via a regional awards’ programme and you have already received the report from the judges, please attach this with your application.

The most recent VisitEngland assessment report will be taken into account for any business that holds a current VisitEngland accreditation. Please note, there is no requirement for businesses to be quality assessed by VisitEngland, the AA or any other assessing body.

If there is any other information (not available online) that you would like to include to illustrate points made in your application, for example, regional or national press coverage, please create and upload a single document in Word or PDF format. Please name this document using your business name and the wording Supplementary Evidence. If more than one document is sent, it will not be made available to the judges (this does not include your regional judging report). Please ensure each piece of evidence in your Supplementary Evidence document is indexed to the relevant question.

Please try to answer all questions as fully as possible, but within the word limit. At the end of each question you may include web links, if you have them, to support your answer. These can be in addition to the word count.

Timetable of 2017 Awards

- Applications open late August 2016
- Deadline for online applications is Friday 14th October 2016
- Monday 17th October 2016 – Friday 24th February 2017:
  o First stage judging – desk and online reviews to draw up a shortlist (normally five businesses)
  o Second stage judging – visits to shortlisted businesses - mystery visit where possible. Judges will always declare themselves before departure and debrief to owner / management.
- Early March 2017 – VisitEngland Judging Panel meets and finalists announced
- Late April 2017 – Awards ceremony (TBC). After the event, the finalists will receive their written feedback (if not a finalist, only general feedback will be available after the ceremony).
Please give details of the person we should contact with regard to this entry. The email given here will be the email address we will use for all future correspondence.

Contact Name: 

Job title/role: 

Business name:  
(that may be used in future publicity) 

Address: 

Telephone number: 

Mobile: 

Email (for us to contact): 

Website: 

Details of any other websites you would like us to look at regarding your entry, including social media (e.g. Twitter, Facebook, Instagram etc.)

When is your business closed?  
(We require this information in case your business is shortlisted for a judging visit)

1. Please give a brief description of your business?

For Example

☐ How long have you owned and operated the business?  
☐ Do you employ staff?  
☐ The location and operating environment.  
☐ What is target market and who are your typical customers? What kind of events do you host, who are the delegates and where do they come from?

Maximum 200 words.

2. Please list any awards won and/or ratings and accolades achieved in the last two years, including title, awarding body, level and dates achieved. For example business events industry awards (e.g. M&IT, MIMA), TripAdvisor certificates, Michelin, Green Tourism, AA, VisitEngland etc.

NB Details of all previous applications to the VisitEngland Awards for this category must be disclosed here.

Apply online, go to [www.visitenglandawards.org](http://www.visitenglandawards.org) > ‘apply’ > ‘your submission’ and request a login
3. Customer Service. How do you ensure that your guests travelling on business or delegates attending a business event have an enjoyable and memorable experience?

For Example
- What is special about your customer service?
- How has your customer feedback influenced how you look after your guests?
- Have you noticed any industry trends that have influenced what you offer?

Maximum 200 words.

4. What improvements have you made to your business to improve your customers’ experience within the last 2 years?

For Example
- This could include new facilities or new experiences etc.
- Were improvements made as a result of customer feedback?
- How have these improvements been received by guests?

Maximum 200 words.

5. What innovative sales & marketing have you done to attract new and repeat business and what was the result?

For Example
- How do you encourage repeat businesses?
- Examples of innovative promotional campaigns you have run
- Innovative use of social media

Maximum 200 words.

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6. What makes your food offering special?

For Example
- Is it the locally sourced ingredients?
- The creative menu choices?
- The way it is prepared and presented?

Maximum 200 words.

7. Have you made a significant and/or special contribution in the areas of Accessibility and/or Sustainability? If so, what prompted this action?

For Example
- Do you specialise in offering access to guests with particular needs?
- What are your ‘green’ credentials?

Maximum 200 words.

8. Sum up what makes your business unique and why should you win this award?

Maximum 200 words.
TERMS & CONDITIONS

By submitting an entry to the VisitEngland Awards for Excellence, you agree to be bound by the following terms and conditions:

- The closing date for receipt of entries is 5pm on Friday 14th October 2016.
- Employees or representatives/agents of VisitEngland are not eligible for entry into the Awards.
- Businesses can enter more than one category, but separate entry forms and supplementary information must be completed for each. **Please note, Gold winners from the 2016 VisitEngland Awards for Excellence may not apply for the same category in the 2017 Awards.**
- All applicants must be open for business at some point between Monday 17th October 2016 to Friday 24th February 2017, so the judges can visit. If you are closed for any part of this period, please ensure this is highlighted on your application form.
- **All applicants must be willing to reimburse the judge and his/her partner on departure for the cost of the mystery visit/overnight stay and/or any meals taken (excluding alcoholic drinks), or any admission or ticket cost as appropriate to the category.**
- By entering the Awards, you agree to be part of any publicity undertaken in association with the Awards. If selected as a finalist, you accept and agree that VisitEngland may use or publish any photographs, comments or evidence submitted at any stage in the Awards programme in any media waiving any rights to payment or to inspect and approve a finished product.
- Judges reserve the right to decline an application if it does not meet the eligibility criteria for the category.
- Judges and Judging panels will comprise tourism professionals, appointed for their extensive experience and knowledge of the tourism industry.
- The judges’ decisions are final and they cannot enter into discussion about the shortlisting process, choice of finalists or choice of winners.
- In the event of any dispute regarding the awards criteria, application forms, judging process or any other matter relating to the Awards, the decision of VisitEngland shall be final and no correspondence or discussion shall be entered into.